



Community Action in Aroostook, Washington & Hancock Counties

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December 5, 2025

Town of Steuben
294 US Rte 1
Steuben, ME 04680

Dear Municipal Representative,

In October, we shared news of an exciting transformation in the delivery of essential community services across Washington, Hancock, and Aroostook Counties—and asked for your partnership in ensuring those services remain strong for residents of Steuben. Today, I am pleased to provide an update on our progress and to reaffirm the importance of your continued support.

Significant steps have been taken toward forming the new Three County Community Action Agency, which will serve nearly 35 percent of Maine:

- **Listening Session Completed:** In early November, we held a work session to hear directly from consumers and community stakeholders about priorities for the new agency.
- **Governance Advancements:** A new Board of Directors, representative of all three counties, will be seated in the coming months. Revised bylaws are currently being drafted to ensure representation from all three counties served, strong governance and accountability.
- **Strategic Planning Underway:** In 2026 we will work on developing a comprehensive Five-Year Strategic Plan to guide our efforts to reduce poverty, expand opportunity, and strengthen local economies.
- **2026 Goals Established:** These include specific, measurable work in the areas of childcare, housing and energy, aging services, prevention and wellness, Whole Family Coaching, workforce development and transportation. Additionally, we will be focused on exploring collaborative partnerships, joining community events to build trust, increasing staff and community understanding of programs and core values, refining our mission statement, and launching a new agency name and brand in 2026.

As we emphasized in our October letter, the formula for municipal investment remains critical. Your contribution will help ensure that Steuben continues to benefit from essential services—such as heating assistance, housing support, workforce development, and programs that empower families and individuals to achieve economic stability.

Enclosed, you will find a report detailing the services provided to Steuben over the past year by Community Action. This report demonstrates the tangible impact of these programs and underscores the value of sustaining and expanding them under the new regional structure.

We respectfully request your consideration of the \$0.40 per capita contribution based on your municipality's 2020 Census population, as outlined previously. For Steuben, that requested amount for 2026 is \$452.80.

We welcome the opportunity to meet with you or other town leaders to share more about this transition, our programs, or this funding request. Please don't hesitate to reach out to me directly at 207-554-4103 or jparent@acap-me.org.

Thank you for your continued support and partnership as we work together to build a stronger, more resilient future for Steuben and all of Downeast and Northern Maine.

Sincerely,

Jason Parent
Executive Director/CEO
Community Action in Aroostook, Washington & Hancock Counties